



Dear Councillors Buxton, Marshall, Scott and Sellars and Mr Bamberger, Mr Eyres and Mr White,

You are invited to attend the next meeting of the **Allotment sub-committee** to be held on **Monday 7th April 2025, commencing at 6pm**. This meeting will be held in the small hall of Balderton Village Centre.

Allotment Holders are welcome to attend and speak during item 3. For the remainder of the meeting the discussion will be between members on the subcommittee.

Marion Fox Goddard, Balderton Parish Clerk, Friday 28th March 2025

AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Allotment holders' forum - **Balderton Parish Council is committed to community engagement and therefore warmly invites allotment holders to contribute during this part of the meeting.**
4. To agree the minutes from the meeting held on October 2nd, 2024.
5. To receive an update on actions from the October meeting.
6. To receive an update on the waiting list and allotment inspections.
7. To consider whether to have higher bond/rent for allotment holders not from Balderton (should we get to having no Balderton residents on the waiting list).
8. To receive items for consideration at the next meeting.

For full agenda pack visit our website: www.baldertonparishcouncil.gov.uk (Click on the arrow next to the allotments heading and then click on the agenda for this meeting).



Allotment Sub Committee

Minutes of the meeting held on October 4th, 2024, at 2pm

PRESENT

Councillors: Fairbairn, Moore, Sellars (Chair)

Allotment tenant representatives: Bill Bamberger, Stephen White

Staff: Jim Brown (Head Groundsman), Marion Fox Goddard (Parish Clerk)

1. Apologies

Cllrs Buxton, Marshall, Scott, and Mr Eyres (allotment tenant representative)

2. Declarations of Interest

Councillor Fairbairn, Bill Bamberger, Steven White - allotment holders.

3. Allotment holders' forum

No one joined the meeting.

4. Minutes of the Allotment sub-committee held on July 2nd, 2024

The minutes were approved as an accurate record by those who were at the meeting.

5. To receive and update on the actions from the July meeting

The following update was noted:

Item	Update	Any further action needed?
Vacant Plots <i>20b, 21b (to be split into 21b and 21d), 24a (to be split 24a and 24d), 23B</i>	Plots currently being cleared for relet. Now offering allotments to those residents that put their name down in May 2024	Clear Relet
New agreement	Returned by the majority of allotment holders.	Remainder to be returned (reminders have been sent)
Allotment inspections	Completed on 26/9/24. Letters have been sent to allotments that need attention.	
Fences	Investigate replacing the top strand of chain link on the fence	This will be done in the autumn when we can cut the briars.
20c	This was not taken by the neighbouring plot. It is suggested that we leave this as community plot it is overshadowed by the apple tree.	

6. Health and Safety on site

The Clerk, Head groundsman, and allotment tenant representative John Eyres had met with the council's external contractor to review the risk assessment for the allotment. Recommendations included:

- Asking allotment holders to put cap on canes to avoid injuries. Plastic bottles are an effective way to mitigate this risk.
- Identify the landowner whose trees overhang the allotments – *Head Groundsman to let the clerk have the address.*

7. Update on inspections and the waiting list

See item 5. There are currently 11 Balderton residents awaiting allotments.

8. New signage wording and noticeboard

The subcommittee agreed wording for a new sign and a notice board to recommend to full council. See appendix 1.

9. Items raised by allotment Holders

- a. Trees over hanging the site – Clerk will contact landowner. Allotment holders are responsible for clearing brambles etc coming over their fences.
- b. Moles. No action to be taken. Plastic bottles on poles may help deter moles.
- c. Community composting – No information received following last meeting. Item deferred.
- d. Consideration of whether/how to offer ¼ holders more rather than having to go at the end of the waiting list – It was agreed to recommend to full council that the clerk should use her discretion on this rather than have a policy. It was agreed to recommend that should be come to the end of the Balderton resident waiting list, ¼ plot holders should be offered any plots that come up rather than offer to people not residing in Balderton.

Future agenda item

- a. Consideration of whether to have higher bond/rent for allotment holders not from Balderton (should we get to having no Balderton residents on the waiting list).

The meeting closed at approximately 3pm.