

Disclosure Log

Last updated March 17th, 2025

Introduction

This disclosure log lists responses to requests made to us under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 which we feel are of wider public interest.

The disclosure log is published on the Balderton Parish Council's website:

www.baldertonparishcouncil.gov.uk

Criteria for this disclosure log can be found in the Disclosure Log Criteria on the Balderton Parish Council website [here](#).

Requests Received

Number of requests made up to March 17th, 2025

Quantity 4

Date of Request	Brief Summary of Information Request	Where to find full details
01/02/22	Balderton Lake - proposal to allow kayaking on the lake (22 requests on the same or similar topic)	https://ico.org.uk/media/action-weve-taken/decision-notice/2023/4025418/ico-231141-y5z3.pdf
05/03/24	Balderton Lake – council response to a letter/ councillors interests	Appendix 1 – pages 2 & 3
19/2/25	Interests – Councillors and Clerk	Appendix 2 – pages 5 - 8
8/3/25	Balderton Village Trail	Appendix 3

Marion Fox Goddard

Parish Clerk and Responsible Financial Officer

Appendix 1

Balderton Parish Council
Balderton Village Centre
Coronation Street,
Balderton
NG24 3BD

Tel: 01636 703626

Email: office@baldertonparishcouncil.gov.uk

March 21st, 2024

Reference : Freedom of Information request 5/3/24

Dear **REDACTED**,

You asked us:

‘Although I am aware that a solicitor wrote to Balderton Parish Council in April 2023, questioning the legality of The Council’s actions and its apparent breach of Covenants on Balderton Lake, I don’t know what responses The Council made to these serious allegations and I cannot find any reference to them in Council Minutes.

- In the interests of Openness and Accountability, am I allowed to request copies of The Council’s responses to the allegations along with the dates that they were discussed?

Also, with regards to the disclosures of interest noted in the Draft Minutes for 28 February 2024,

I note that these minutes just state that 4 Parish Councillors declared an interest in Item 33(b) *Emails regarding covenant on Balderton Lake and angling rights*. However, the minutes are unclear and do not disclose the nature of their interests.

- In the interests of Openness and Transparency, may I ask what the specific nature of their interests are please?

We received your request on Tuesday, March 5, 2024 10:54 AM.

We have handled your request under the Freedom of Information Act (FOIA)

Our response

1. Letter from HARROP WHITE, VALLANCE & DAWSON dated 27/4/23.
2. This was discussed under an exempt item at Full Council 24th May 2023. The agenda and minutes are available on [our website](#).
3. On May 25th, a letter was sent to DG Dawson – see appendix 1
4. It was also discussed under an exempt item at Full Council on 28th June 2023. The agenda and minutes are available on [our website](#)
5. This was discussed at Full Council on 26th July 2023 item 10, this was not a closed item. The agenda and minutes are available on [our website](#).
6. I can find no further correspondence with Harrop White, Vallance & Dawson.
7. On February 28th, Councillors Jane Buxton, Karen Callingham, Jean Hall and Joys Sellars declared an interest in Item 33(b) *Emails regarding covenant on Balderton Lake and angling rights*. Their interest is that their properties are affected by it.

Next steps

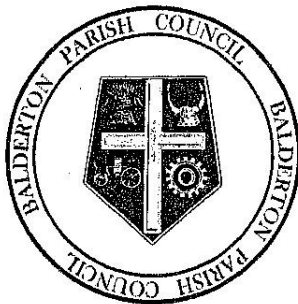
You can ask us to review our response. If you want us to carry out a review, please let us know within 40 working days. If you are still dissatisfied after our internal review, you can complain to the [Information Commissioner's Office](#) (ICO). You should make complaints to the ICO within six weeks of receiving the outcome of an internal review. The easiest way to lodge a complaint is through their website: www.ico.org.uk/foicomplaints.

Yours sincerely,

Marion Fox Goddard

Parish Clerk

Balderton Parish Council



Balderton, Newark, Notts NG24 3BD Tel. 01636 703626

Our Ref: 3/-/078

Your Ref: CD/LW

D.G. Dawson
Harrop White, Vallance & Dawson Solicitors
9/11 Albert Street
Mansfield
Notts
NG18 1EA

May 25th 2023

Dear Sirs,

Re Balderton Lake "SWAN"

I refer to your letter dated April 27th 2023. Please accept my apologies for the delayed reply but as you may be aware, local elections took on May 4th 2023 and the new Council has only just held its first meeting where members had the opportunity to discuss your correspondence.

Councillors are grateful for you bringing these issues to their attention and I can advise that the Council has decided to consider its position in relation to the license with the Y.M.C.A.

Yours sincerely,

Appendix 2

Balderton Parish Council
Balderton Village Centre
Coronation Street,
Balderton
NG24 3BD

www.baldertonparishcouncil.gov.uk

REDACTED

Reply by email: **REDACTED**

Telephone: 01636 703626

Email: office@baldertonparishcouncil.gov.uk

Our ref: **RFI-2025-02-19**

14 March 2025

Dear **REDACTED**,

Request for information:

Your request for information about councillors' interests has now been considered. The information held by the Council relevant to your request is attached with this covering letter or links to the relevant information on our website is provided. The table below summarises your request and gives details of exemptions.

	Request	Response
1	Have councillors declared a pecuniary interest in Balderton Lake in their register of interests?	All registers of interest for Balderton Parish Council can be found on Newark and Sherwood District Council's website: https://www.newark-sherwooddc.gov.uk/parishcouncils/register-of-interests-for-parish-councillors/
2	How many times has Balderton Lake been discussed in meetings since the councillors were elected?	This information you have requested is in agendas and minutes that can be found on our website under the council meetings heading. The lake is discussed at Amenities Committee and Full Council meetings. Please refer to the website for the details you have requested. Freedom of Information Act 2000, Section 21 Exempt Information ¹ .
3	How many times have councillors declared an interest and left the room during discussions about Balderton Lake?	See item 2. Note: They do not need to leave the room as they do not have a pecuniary interest. Pages 10 and 11 of the Code of Conduct contains guidance on whether councillors should leave the room dependent on the type of interest.
4	What advice was given by the Parish Clerk regarding councillors' participation in discussions on Balderton Lake?	Councillors have been provided with the Code of Conduct and Standing Orders. They also have a copy of the flowchart on page 3 of this letter. The clerk advises the council to adhere to Standing Orders and the Code of Conduct.

¹ Information accessible to applicant by other means.

	Request	Response
5	<p>a. Was the current Parish Clerk involved in any Parish Council meetings where votes were cast on the YMCA project?</p> <p>b. Has the Parish Clerk completed a conflict of interest form regarding the YMCA development?</p> <p>c. Please provide a copy of the Clerk's conflict of interest declaration (if submitted).</p> <p>d. Please provide a copy of the signatory list from the YMCA petition to confirm whether the Clerk formally opposed the project.</p>	<p>Questions raised here are not answerable under FOIA, but the answers are provided to clarify the current clerk was not involved in the 'YMCA project'.</p> <p>a. No</p> <p>b. No</p> <p>c. No form held</p> <p>d. Not held by Balderton Parish Council</p>

This request has been handled under the Freedom of Information Act 2000.

Where provided, the direct contact details of individual Council officers must not be used for the purposes of direct marketing.

Your right to complain under the Freedom Of Information Act 2000

If you are dissatisfied with how we have handled or responded to your request you have the right to request an internal review.

Any request for an internal review should be submitted within 40 working days of the date of this letter. Should you wish to proceed to this stage please advise us quoting the reference number at the top of this page.

If you are not content with the outcome of the internal review you may apply directly to the Information Commissioner's Office for a decision. Please note that the Information Commissioner will not make an independent investigation into your complaint unless you have exhausted our own complaints procedure.

The Information Commissioner can be contacted at <https://ico.org.uk/make-a-complaint>

Yours sincerely,

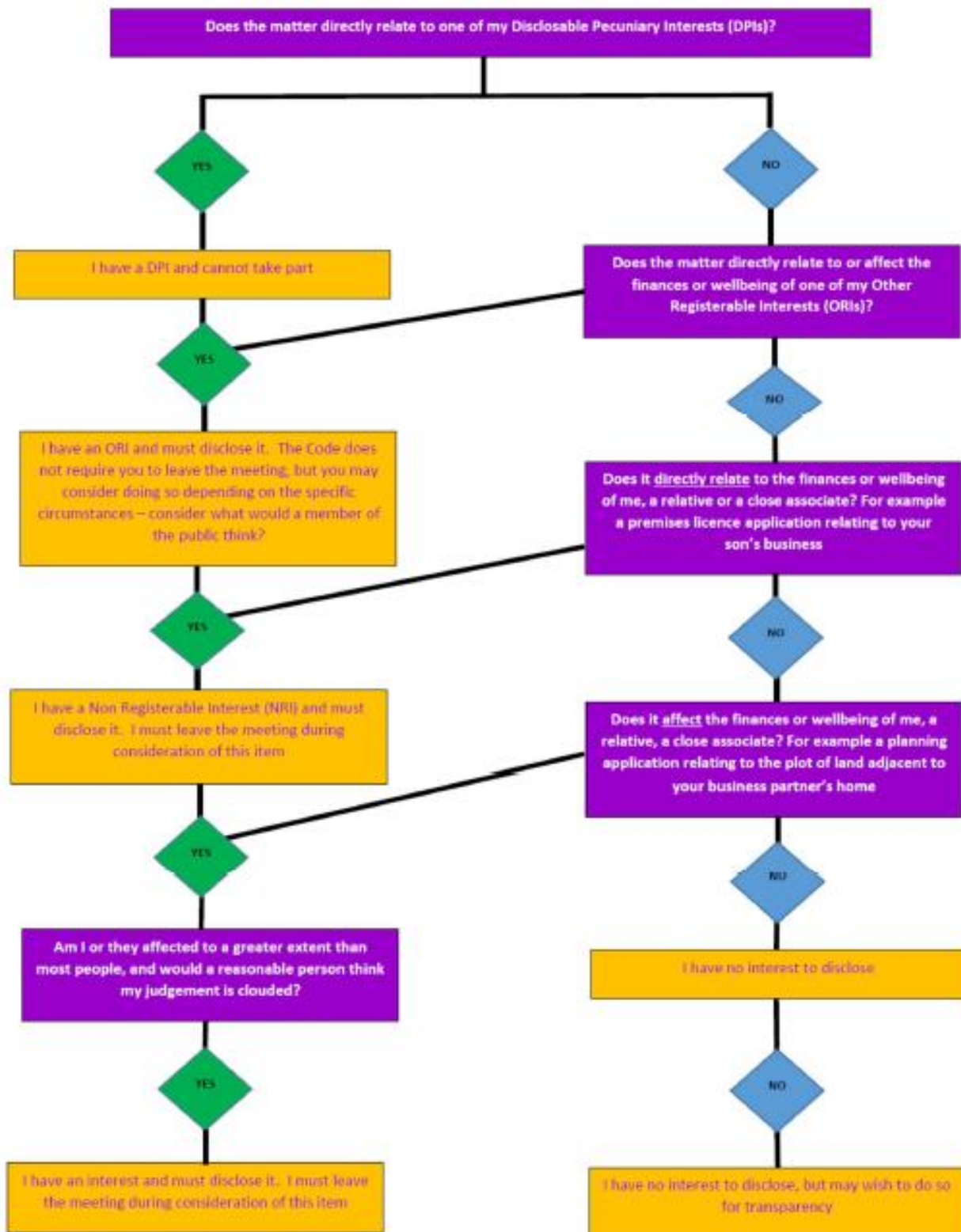
Parish Clerk and Responsible Financial Officer



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

Balderton Parish Council is proud to have signed the [Civility and Respect Pledge](#) and will endeavour to follow the pledge commitments.

Pecuniary Interests/Declaring interests



Balderton Parish Council Policies can be found online :

<https://www.baldertonparishcouncil.gov.uk/community/balderton-parish-council-20520/policies/> In particular, interests that councillors need to declare can be found in the following documents:

1. Code of Conduct
2. Standing Orders

Balderton Parish Council's Complaints Procedure is also available on the website.

Regarding pecuniary interests, the table on page 12 of the code of conduct see the following table:

Land and Property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
--------------------------	--

No Balderton Parish Councillors have pecuniary interest with Balderton Lake – see definition of what is excluded in the screenshot above.

Appendix 3

Balderton Parish Council
Balderton Village Centre
Coronation Street,
Balderton
NG24 3BD

www.baldertonparishcouncil.gov.uk

Name: **REDACTED**,

Telephone: 01636 703626

Reply by email: **REDACTED**

Email: office@baldertonparishcouncil.gov.uk

Our ref: **RFI-2025-03- 08**

14 March 2025

Dear **REDACTED**,

Request for information: Balderton Village Trail decisions

Your request for information about the Balderton Village Trail dated 8/3/25 has now been considered. The information held by the Council relevant to your request is attached with this covering letter/set out below:

Meeting agenda 27/11/24 item 195
Meeting minutes 27/11/24 item 195
Meeting agenda 29/1/25 item 13
Meeting minutes 29/1/25 item 13

(Originally the application was made by the Sustrans Rangers)

All agendas and minutes can be read online:

<https://www.baldertonparishcouncil.gov.uk/community/balderton-parish-council-20520/full-council/>

This request has been handled under the Freedom of Information Act 2000.

Where provided, the direct contact details of individual Council officers must not be used for the purposes of direct marketing.

Your right to complain under the Freedom Of Information Act 2000

If you are dissatisfied with how we have handled or responded to your request you have the right to request an internal review.

Any request for an internal review should be submitted within 40 working days of the date of this letter. Should you wish to proceed to this stage please advise us quoting the reference number at the top of this page.

If you are not content with the outcome of the internal review you may apply directly to the Information Commissioner's Office for a decision. Please note that the Information Commissioner will not make an independent investigation into your complaint unless you have exhausted our own complaints procedure.

The Information Commissioner can be contacted at <https://ico.org.uk/make-a-complaint>

Yours sincerely,

Marion Fox Goddard
Parish Clerk and Responsible Financial Officer



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

Balderton Parish Council is proud to have signed the [Civility and Respect Pledge](#) and will endeavour to follow the pledge commitments.