



Dear Councillors Bracegirdle, Bright, Buxton, Callingham, Elson, Fairbairn, Forde, Hall, Moore, Scott, and Sellars,

You are summoned to attend the next meeting of the **Amenities Committee** to be held on **Wednesday 13th August 2025, commencing at 7pm**. This meeting will be held in the large hall of Balderton Village Centre, Coronation Street, Balderton, NG24 3BD

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting (public open forum). As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken.

Marion Fox Goddard, Balderton Parish Clerk and Responsible Financial Officer, Wednesday 6th August 2025

AGENDA

25. To receive declarations of any intentions to record the meeting.
26. To receive apologies for absence.
27. To receive declarations of interest.
28. Public Open Forum (20 minutes) - **Balderton Parish Council is committed to community engagement and therefore warmly invites members of public to contribute during this part of the meeting.**
29. To approve the minutes of the Amenities Committee meeting held on 9th April 2025.
30. To note the Clerk's report.
31. To note the notes from a meeting held with Grove Angling Club on 23rd July 2025.
32. To receive an update Balderton Lake maintenance and activity including feedback on changes to the grass cutting regime.
33. To receive an update on VJ day event due to be held on 15th August 2025.
34. Correspondence
 - a. To note that Balderton Cricket Club have applied to the Rural England Prosperity Fund for the artificial wicket plus a batting cage.



Balderton Parish Council Amenities Committee

Minutes of meeting held on Wednesday 9th April 2025 at 7pm

Attendees:

Balderton Parish Councillors: Vanessa Bracegirdle, Ronalie Bright, Jane Buxton, Karen Callingham, Simon Forde, Debbie Moore (Chair), Dean Scott, and Joy Sellars

Staff: James Brown (Head Groundsman), Marion Fox Goddard (Parish Clerk & Responsible Financial Officer)

Public: 3 residents joined the meeting

Meeting agenda pack with reports can be found on our website:

<https://www.baldertonparishcouncil.gov.uk>

12. Declarations to record the meeting

The clerk recorded the meeting.

13. Apologies for absence - Mandie Elson

14. Declarations of interest

Simon Forde – Newark and Sherwood District Council Councillor.

15. Public Open Forum

A resident suggested an all-weather path around the perimeter of Coronation Street Park with benefits to joggers, disabled access, sports providers.

16. Minutes of the Amenities Committee held on February 12th, 2025

The minutes were unanimously approved as an accurate record and Councillor Moore duly signed them.

17. Clerk's update¹

The following report was noted.

	Item	Update
1	Millennium Clock	The consultation on whether to proceed with a replacement clock is under consultation. The consultation went out in the March newsletter and reminders have been added to Facebook. So far we have had 59 responses. Results will be brought to a Full Council meeting so the council can decide whether to proceed, considering residents' feedback.
2	Lake	Covenant – Clerk will bring a report to full council – date to be confirmed. See item 22.
3	Allotments	Since the last meeting 2 allotment holders requested to reduce the size of their allotments (1 by a half and 1 by a quarter). The plots have been relet, so we have 2 new allotment holders.
4	Safer Streets	The community organising/neighbourhood watch training sessions have been completed and went well. The graffiti project with local young people

¹ Note: *Italics indicate where report has been updated (verbal during meeting) since agenda pack issued.*

	Item	Update
		and artists went very well and the artwork cannot be missed on the grounds shed in the car park.
5	Church Wall	In February we spent a day cleaning up the site. The reports that we initially received from the architect have been updated to include the bulge on the wall on Main Street and updated quotes from 2 supplier have been received. We are due to apply to the National Lottery for funding.
6	Memorial safety testing/Cemetery management.	Following the hand tests were done on memorials in Mount Road Cemetery 13 of the 55 unstable ones have been repaired. We will be rechecking them to ensure the staked are still secure and that the repaired ones can be marked secure on our records.
7	Village Centre	The Disability Access Survey for the Village Centre and Coronation Street has been completed. This will be considered by full council for prioritisation along with the community feedback on priorities so an action plan can be done. Repairs to the electronic main gate at Coronation Street Park have been ordered. External CCTV signage has been put up to let users know it is there.
8	Litter pick	The next community litter pick is planned for Sunday 6 th July. Members of the community will be invited to join councillors to help tidy up Balderton via a Facebook post and posters. Cllr Moore will lead on organising this.
9	Defibrillators	A new defibrillator is up and running at Chuter Ede School.
10	Village Trail	The benches have been installed although one on Queen Street is being moved slightly following feedback received. The lectern installation is almost complete with positive feedback from residents. Newark Civic Trust have also expressed interest in the trail so the PR that we have done is helping spread local knowledge of trail.
11	Cemetery	Two more memorial benches were installed last month. The new system is working well. Thank you to everyone involved.
12	Bowling Green	<i>The watering system has a leak. The Head Groundsman has arranged for a contractor to look at this so we can get it fixed as some as possible.</i>

18. Allotment Sub-Committee minutes and recommendations

The committee noted the draft minutes for the subcommittee held on April 7th, 2025, and agreed to recommend to full council that non-Balderton allotment offer should be at double the rate Balderton residents pay.

19. Consideration of requests for dog bins

The committee considered two suggested locations for new dog bins, considering proximity of other bins nearby and the cost of providing bins. The following decisions were made:

- a. Mallard Green – The committee unanimously disagreed to install a bin.
- b. Lacey Green/Southfield Road/Queen Street (grass area where they meet) – 7 committee members were in favour, 1 abstained. Delivery of a bin in this location is subject to permission of the landowner.

20. Balderton Bowls Club request for handrails update

The committee discussed the solution being suggested by the bowls club. Queries were raised regarding insurance, warranty, maintenance. The clerk will contact the bowls club to discuss this to move this forward.

21. St Giles closed churchyard maintenance update

The committee noted that a clear up day has been held, and dates² have been set to do some repairs on the broken-down wall. Councillors to let the Clerk know if they can take part.

22. Balderton Lake maintenance and activity update

The committee noted the update. The Head Groundsman confirmed that all the bug/bee boxes have been put up and some of the Blue tit boxes. The bird boxes need an extra strip of wood adding to enable fixing them on the trees. Nottinghamshire Wildlife Trust will be fund raising at the lake over the Easter weekend. A query was raised regarding Owl Boxes – The Head Groundman confirmed we have some.

23. Macmillan Coffee morning

The committee agreed to hold this in conjunction with the meet and greet session on Saturday 20th September 2025.

24. Correspondence

- b. Consideration of introducing Happy to Chat benches – the committee agreed that this is a good idea, and plaques could be added to some of our current benches.
- c. Grove Angling Club minutes from their Annual General Meeting on 2.3.25 – noted.
- d. Consideration of whether to apply for a VE Day Grant – Cllr Buxton offered to complete the application form for funds towards the Veterans event that is being organised.

The meeting closed at 8.05pm

² May 7th and 8th, June 10th and 11th

	Item	Update	Item 30
1	Lake	Covenant – Clerk will bring a report to full council – date to be confirmed. See items 31 and 32.	
2	Allotments	We have one half plot that is in the process of being relet. We have 9 Balderton residents on the waiting list.	
3	Church Wall	We are waiting for permission (known as the faculty) for the works from the diocese. We had planned 2 days preparing the site in July, but this was deferred until the faculty is in place. A National Lottery application for funding will be submitted as soon as possible.	
4	Memorial safety testing/Cemetery management.	Memorials that failed the hand tests in the cemetery have been rechecked. 17 have been fixed by the memorial owners. Another letter has been sent to the registered owners where we have contact details. There are notices and stakes on all the unstable memorials to keep them safe whilst waiting for owners to rectify. 2 sets of gates have been repainted.	
5	Village Centre	Meeting due to be arranged with Cllr Fairbairn to progress work identified in the Disability Access Survey for the Village Centre and Coronation Street Park. The repairs to electronic main gate at Coronation Street Park which were started in May led to a further issue being found which, due to the age of the system, required a new motor to be ordered. The lead time on this is 6 weeks. It is hoped this will be delivered and installed this month. Fire extinguisher checks have been completed. Electrical works: i. The alarmed pull cords have been replaced in the Village Centre and changing rooms disabled toilets – these now have visible LED and audible alarm should a user need to pull the cord to seek assistance. ii. The lights in the Village Centre and changing rooms disabled toilets have been changed to PIR (Passive Infrared). iii. The external lights on the Dance School have been upgraded to LED iv. The 3 stores off the main hall have new LED lights. v. 12 emergency lights failed the routine 3-hour tests last month, so these have been replaced.	
6	Litter pick	The litter pick on Sunday 6 th July was a success. <i>Date to be set for January litter pick.</i>	
7	Bowling Green	The watering system leak has been fixed.	

Notes from meeting between Grove Angling Club and Balderton Parish Council

23rd July, 2025, at Balderton Village Centre

Attendees:

Kim Ashmore (c³) - Chair, Martin Lowe (m⁴), Richard Lowe (m), Garry Rose (m), Susan Rose (c) – Trainee Secretary, Dave Green (c) – Secretary, Paul Rebbin (c) Marc Arthur (c),

Balderton Parish Councillors: Jane Buxton (Chair), Mandie Elson (Amenities Chair), Joy Sellars

Parish Clerk: Marion Fox Goddard

Assistant Parsh Clerk: Hilary Colvin

	Item	Action	By whom
1	Introductions All present introduced themselves. Marion welcomed everybody to the meeting. Following the GAC ⁵ and BPC ⁶ Councillor's July Walk around Balderton Lake, this meeting had been arranged to discuss current issues and clarify communication channels to ensure information is effectively shared by both organisations (Agenda point 6).	None – for information.	N/A
2	Notes on the meeting held on 23rd January 2025	All agreed theses are a true reflection of the meeting.	N/A
3	Grove Angling Club Feedback Peg Requests Prior to the meeting, GAC had requested to have three pegs on the channel area of lake opened (near the moonstone). The benefit of GAC members fishing there would help reduce poaching and general anti-social behaviour and possibly lure fish from the feeding area of pump pond.		

³ C = Committee member

⁴ m = member

⁵ GAC = Grove Angling Club

⁶ BPC = Balderton Parish Council

	Item	Action	By whom
	<p>Marion explained that on the walk around the lake more requests/ suggestions had been made, and it is not absolutely clear what the Committee of GAC want with requests coming from various members/Committee members. BPC need to be sent all the requests from GAC that Committee have discussed and agreed rather than them provided to BPC piecemeal.</p> <p>In light of this she requested that Grove Angling Club's Committee consolidate their requests and discuss at their next Committee meeting what they would like to request to ensure a consensus/clarity on what GAC are requesting.</p> <p>Grants and Match Funding Once we have a clear plan of improvements and developments GAC would like, funding opportunities can be explored. (Some applications allow applications from local authorities/some have to come from the fishing club).</p>	<p>Once GAC have a clear list of requests, GAC to email list of requests to the Parish Clerk so this can be added to a future council meeting agenda for discussions and decision making.</p> <p>Work together to find funding.</p>	<p>GAC</p> <p>GAC/BPC</p>
4.	<p>Weed - How to proceed, options and funding Following a discussion, the general consensus was not to use dye, and to cut the weed (strips), monitor and review. However, it was requested that GAC discuss this as a Committee and submit a request to BPC. Once GAC have submitted a request this can be taken to a council meeting for discussion/approval.</p> <p>Due to the uncertainty of whether dye would kill more than just weed, Marion indicated dye is unlikely to be approved by Full Council and that other methods should be considered first.</p> <p>It was raised that potential funding applications should also include the cost of an oxygen meter and aerator for BPC to monitor levels of oxygen and aerate areas of concern in the lake.</p> <p>GAC and BPC to research funding options. BPC can give a letter evidencing work that has been done to prove match funding evidence where applicable.</p>	<p>GAC Committee to confirm by email to BPC their preferred approach. If the preferred approach is cutting, which areas of the lake we should cut., subject to agreement by Full Council in line with our standing orders. Take to Council for a decision</p> <p>Application to be drawn up including cutter, aerator, and oxygen meeting (if possible and this is what GAC want).</p>	<p>GAC</p> <p>MFG</p> <p>DG/HC/MFG</p>

	Item	Action	By whom
5	Requests to the Committee		
5a	Poachers All club members to report suspected poaching at the time to 0800 807060 (Environment Agency lines are open 24 hours per day, 7 days per week) and local beat team (Nottinghamshire Police – Telephone 101)	GAC to reiterate this information to all members	DG/SR
5b	Reminder to all club members As to where they can and cannot fish and fully brief new members	GAC to reiterate information to all existing members and brief new members	GAC
5c	GAC contact details GAC have the following email address Baldertonanglingclub@gmail.com	BPC to upload GAC email address to BPC website and direct any enquirers to this email address from now on.	BPC
5d	New members GAC confirmed that their membership is now open to new members.	BPC to email any membership requests that have been saved during the closed period to GAC.	MFG
6	Requests/Communications to BPC Suggestions are coming from GAC members in a variety of ways and not via the Committee . (e.g. members approaching councillors and ground staff). Marion requested consolidation and clarification of requests to Balderton Parish Council regarding GAC requirements by email once the GAC committee has agreed them. All requests/proposals, other than immediate repairs need to be discussed by GAC Committee and agreed before being sent to the Clerk. Then they need to be formally communicated to BPC by email to the Clerk. Significant changes will be subject to agreement by Full Council in line with BPC standing orders. GAC are welcome at any Full Council and Amenities Committee meeting, to listen to the Council's discussions and it was noted that the next meeting is on 24 th September 2025, but the agenda pack is produced 1 week before. (If	GAC to produce a list to BPC of what they want to propose, including benefits. (Requests to come from nominated member of the Committee by email).	GAC

	Item	Action	By whom
	the Council require staff to research proposals a decision may not be made immediately but we will give an indication of what meeting this will be at).		
7	Members who have moved out of the area The criteria and guidelines of GAC Lifelong Members to be agreed by the GAC Committee	GAC to agree criteria and guideline for LLMs	GAC
8	Any other Business Balderton Lake Signage GAC handed over 3 multilingual signs for putting-up around Balderton Lake however they do not display have the 101- or Environment Agency poaching reporting number. Signage on Pegs There was discussion on signage for at each peg GAC Fishing Timings of Dawn and Dusk GAC have regularly seen non-members fishing before Dawn and after Dusk. Suggested changing these to more specific times e.g. dusk plus 30 minutes). The benefit of changing times will deter poachers and hopefully lessen anti-social behaviour. How to identify members The question of how to identify GAC Club's members was discussed. Sticker for display and annual membership card. Voluntary Bailiff Service GAC reported that the Bailiffs can only patrol and report issues. All agreed that we should use as they can report using 101 and to The Environment Agency. The more calls received by the Police the more data they have to justify interventions. GAC members must clearly display their stickers, to assist in identifying people who are illegally fishing.	BPC to add the telephone reports number to the new signs and then display around the lake To be added to request list if the Committee decide to request this Sign to be produced for the pump pond to make clear no fishing etc To be added to request list if the Committee decide to request this Remind all members carry their membership card their Red Sticker is clearly visible when fishing. Contact Voluntary Bailiff service and ask them to visit the lake	BPC GAC HC GAC GAC DG

	Item	Action	By whom
	<p>Newark and Sherwood Sports Council (NSSC) Cllr Mandie Elson in her capacity of the Chair of NSSC re-iterated her offer from January to work with GAC to help them find Committee members/volunteers to join the Committee and actively take part in the administration/management of GAC affairs.</p> <p>Mandie will also advise on GAC legal Safeguarding obligations. Mandie suggested the Angling Trust may be able to help GAC with what is needed to ensure the club thrives.</p> <p>GAC Committee Member Susan Rose explained that she is currently being trained in the role of Secretary.</p>	<p>GAC to contact Mandie Elson if they want to take-up her kind offer of free support and guidance.</p>	<p>GAC</p>

Prepared by Hilary Colvin.

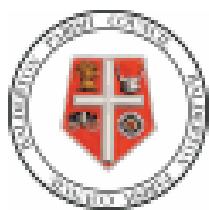
Balderton Lake maintenance and activity

The grounds team have done a significant amount of work fixing pegs and steps down to the pegs since the last Amenities Committee meeting.

The Head Groundsman has researched natural ways (coir rolls/matting systems) to tackle bank erosion and to procure plants, bulbs and seeds for the lake site, following the recommendations of the EMEC Ecology report. Councillors and staff due to meet to discuss which areas of the lake to prioritise. In the 2025/2026 budget, £12,000 was allocated for improvements on this site.

Signage has been procured for Heron Way car park and the Pump Pond and is due to be installed (see the following 2 pages for images). There has been some young people fishing at the Pump Pond. We have reported this to the local beat team (Nottinghamshire Police) and they are patrolling the area. The signage includes who to report issues to including contact numbers. Councillors are requested to remind people to report issues to the relevant body every time:

- antisocial behaviour - call 101 (police) or online form at <https://www.nottinghamshire.police.uk/>
- poaching - call 0800 807060 (Environment Agency 24-hour line) and 101 police
- any damage around the lake - email office@baldertonparishcouncil.gov.uk



Welcome to the Pump Pond

We want everyone to be safe here so
please help us by following these rules:



Do not climb over the fence.



Do not fish here.

(To fish at other pegs around the lake, you
need to be a Grove Angling Club member.)

Always report:

- **Antisocial behaviour - call 101**
- **Poaching - call 0800 807060 and 101**
- **Any damage here or around the lake
email office@baldertonparishcouncil.gov.uk**

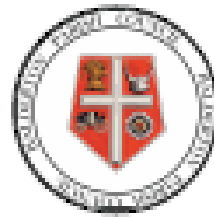
For more information, including contact details for Grove Angling
Club enquiries, visit www.baldertonparishcouncil.gov.uk

Balderton Parish Council. Telephone 01636 703626
email: office@baldertonparishcouncil.gov.uk

CCTV in operation



210mm x 300mm (A4)



Heron Way Car Park

Opening and closing times

This car park will open at 8am each day. It will be closed at dusk.

Please **do not** leave your car here near dusk as your car could be locked in. Once the bollards are up, the car park will remain closed until 8am the next morning.

Contact details: Balderton Parish Council, Coronation Street, Balderton NG24 3BD
Email: office@baldertonparishcouncil.gov.uk Phone: 01636 703626,
Office opening hours: 10am - noon or by appointment at other times,

CCTV in operation



210mm x 300mm (A4)



Balderton Parish Council
invite Balderton residents to our

80th Anniversary of Victory Over Japan Day Commemorative Beacon Lighting

Friday 15th August 7:00pm - 10:00pm
Village Centre, Coronation Street, Balderton NG24 3BD

Victory Over Japan Day stands as a powerful symbol of peace hard-won.
Please join us and learn about Balderton's strong military connection
from RAFA Balderton and RAFA Balderton Research Group.

Live singing from Voices Community Choir.

Commemorative Beacon Lighting at 9:15pm

A time to reflect and remember the courage, resilience,
and sacrifice of those who served on every front.

limited parking – please walk or use public transport

Bar open from 7.00 pm – 9.45 pm
light refreshments available

Bomber County Gateway Trust Project will be fundraising
for the iconic landmark art installation 'On Freedom's Wings'

⁷ A verbal update will be given during the meeting. The above poster has been used around the Parish and social media invite has been posted on our Facebook page and All Things Balderton.