



# Allotment Sub Committee

Minutes of the meeting held on October 4<sup>th</sup>, 2024, at 2pm

**PRESENT**

Councillors: Fairbairn, Moore, Sellars (Chair )  
 Allotment tenant representatives: Bill Bamberger, Stephen White  
 Staff: Jim Brown (Head Groundsman), Marion Fox Goddard (Parish Clerk)

**1. Apologies**

Cllrs Buxton, Marshall, Scott, and Mr Eyres (allotment tenant representative)

**2. Declarations of Interest**

Councillor Fairbairn, Bill Bamberger, Steven White - allotment holders.

**3. Allotment holders' forum**

No one joined the meeting.

**4. Minutes of the Allotment sub-committee held on July 2<sup>nd</sup>, 2024**

The minutes were approved as an accurate record by those who were at the meeting.

**5. To receive and update on the actions from the July meeting**

The following update was noted:

Item	Update	Any further action needed?
Vacant Plots 20b, 21b (to be split into 21b and 21d), 24a (to be split 24a and 24d), 23B	Plots currently being cleared for relet. Now offering allotments to those residents that put their name down in May 2024	Clear Relet
New agreement	Returned by the majority of allotment holders.	Remainder to be returned (reminders have been sent)
Allotment inspections	Completed on 26/9/24. Letters have been sent to allotments that need attention.	
Fences	Investigate replacing the top strand of chain link on the fence	This will be done in the autumn when we can cut the briars.
20c	This was not taken by the neighbouring plot. It is suggested that we leave this as community plot it is overshadowed by the apple tree.	

**6. Health and Safety on site**

The Clerk, Head groundsman, and allotment tenant representative John Eyres had met with the council's external contractor to review the risk assessment for the allotment. Recommendations included:

*JBS*

- Asking allotment holders to put cap on canes to avoid injuries. Plastic bottles are an effective way to mitigate this risk.
- Identify the landowner whose trees overhang the allotments – *Head Groundsman to let the clerk have the address.*

#### **7. Update on inspections and the waiting list**

See item 5. There are currently 11 Balderton residents awaiting allotments.

#### **8. New signage wording and noticeboard**

The subcommittee agreed wording for a new sign and a notice board to recommend to full council. See appendix 1.

#### **9. Items raised by allotment Holders**

- Trees over hanging the site – Clerk will contact landowner. Allotment holders are responsible for clearing brambles etc coming over their fences.
- Moles. No action to be taken. Plastic bottles on poles may help deter moles.
- Community composting – No information received following last meeting. Item deferred.
- Consideration of whether/how to offer ¼ holders more rather than having to go at the end of the waiting list – It was agreed to recommend to full council that the clerk should use her discretion on this rather than have a policy. It was agreed to recommend that should be come to the end of the Balderton resident waiting list, ¼ plot holders should be offered any plots that come up rather than offer to people not residing in Balderton.

#### Future agenda item

- Consideration of whether to have higher bond/rent for allotment holders not from Balderton (should we get to having no Balderton residents on the waiting list).

*The meeting closed at approximately 3pm.*

*J Bell*  
*7/4/25*

Balderton Parish Council

Glebe Park Allotments

Authorised persons only.

what3words ///wires.oiled.boils

1. Allotment holders are reminded to:

- Use water sparingly from the taps and not use sprinklers.
- Not add waste to the wooden bays at the front of the allotment site. (Allotment holders are welcome to help themselves to grass/leaves/chippings from the right- and left-hand bay if they would like to use them for composting).
- Be mindful of the wind direction when having bonfires and to consider of the homes around the allotment site.
- Lock the gate if you are the last person to leave the site.
- Look out for your annual rent email in July/early August each year.
- Let Balderton Parish Council know if your contact details change.
- Adhere to the Allotment Holder Agreement which can be found on the parish council website: [www.baldertonparishcouncil.gov.uk](http://www.baldertonparishcouncil.gov.uk)

2. For details of the current allotment representatives, please see the noticeboard.

3. If you would like to join the allotment waiting list, please visit:

[www.baldertonparishcouncil.gov.uk](http://www.baldertonparishcouncil.gov.uk) , click on Allotments and complete our waiting list application form. Alternatively contact Balderton Parish Council using the contact details below.

If you have any queries, please contact:

Email: [office@baldertonparishcouncil.gov.uk](mailto:office@baldertonparishcouncil.gov.uk)

Telephone: 01636 703626

Office opening times: Monday – Friday 10am to 12 noon

Balderton Parish Council, Balderton Village Centre, Coronation Street, Balderton NG24 3BD





## Tradition 30 External Post Mounted Notice Board

- 30mm deep aluminium profile
- Zinc electroplated steel backboard for use with magnets
- Side hinged door with 4mm plexishock glazing
- Key lock with two keys supplied
- Supplied with a set of posts
- Optional base plates available
- 5 Year Guarantee

400 x 550mm wide (A3)

JBS