



Balderton Parish Council Current Year Quarterly Report - April to June 2025

This document summarises the financial activity from 1st April to 30th June 2025 and compares this to the budget set for the financial year. It also notes any predicted possible future expenditure which is likely to be above the original budgeted figure. If you have any questions regarding this document, please email the Parish Clerk and Responsible Financial Officer.

Marion Fox Goddard

Parish Clerk and Responsible Financial Officer

Prepared on 24th July for consideration by Full Council on 30th July 2025

Code	Description	Actual June	Actual Year to date	Current Annual Budget	Variance from annual total	% Spent	Notes
100	Central Administration						
1076	Precept	0	191859	383718	191859	50.0%	Precept is received in 2 payments each year. Next one due October
1080	Bank Interest	930	1747	8000	6253	21.8%	Bank interest slightly lower than forecast due to falling interest rates and the council's decision to put half of the precept into the 32 day savings account (2.05% interest) rather than CCLA (4.279%).
1095	CIL Income	0	1135	0	(1,135)	0.0%	We did not forecast Community Structure Levy income. I have requested data on what CIL may be payable from N&SDC. This is a hard figure to predict as it is dependent on builders'/developers' build rate.
1800	Advertising Income	0	0	500	500	0.0%	Next issue due October so income from advertising should be coming in August/September
	<i>Central Administration Income total</i>	<i>930</i>	<i>194742</i>	<i>392218</i>	<i>197476</i>	<i>49.7%</i>	
4055	Audit - internal	185	185	500	315	37.0%	Internal interim audit due in December.
4060	Audit - external	0	(1,365)	1050	2415	(130.0%)	External audit income comes when Pkf Littlejohn conclude their audit.
4065	Bank charges	22	49	250	201	19.4%	
4070	Broadband and telephones	150	150	1500	1350	10.0%	
4075	Chair's allowance	0	0	250	250	0.0%	
4080	Elections	0	0	3500	3500	0.0%	No elections this year unless a councillor stands down. Should this happen we would advertise the vacancy in the usual way. £3500 to reserves for parish council elections due in 2027.

Code	Description	Actual June	Actual Year to date	Current Annual Budget	Variance from annual total	% Spent	Notes
4085	Expenses - mileage	58	67	300	233	22.2%	
4090	Expenses - other	12	14	100	87	13.5%	
4095	Finance support	634	692	5200	4508	13.3%	
4100	S137/ Grants	0	0	1500	1500	0.0%	
4110	Insurance - general	0	5646	6000	354	94.1%	Significant savings have been found on insurance this year by negotiating with the supplier that has insured the council for many years. A three year agreement has been signed.
4120	IT - Hardware	514	514	500	(14)	102.8%	A refurbished lap top and new screen was procured this quarter following recent recruitment.
4125	IT - software -cemetary	0	0	290	290	0.0%	Annual bill due later in the financial year.
4130	IT - software -finance	62	1223	2400	1177	51.0%	Annual bill for Rialtas accounting has been paid. Sage payroll being paid monthly.
4135	IT - website	10	30	140	110	21.4%	
4140	IT support	1006	1006	1850	844	54.4%	Annual bill for Microsoft has been paid. IT support charges being paid monthly.
4145	Newsletter	0	0	1500	1500	0.0%	Published every 6 months. Next one due to be produced in August/September for distribution late September/early October.
4156	Printing - Copies	33	51	450	399	11.2%	
4160	Professional services	0	759	4000	3241	19.0%	Annual bill for Health and Safety Advisor has been paid.
4175	Refreshments - staff	64	96	420	324	22.9%	
4180	Stationery and postage	282	339	750	411	45.1%	
4185	Subscriptions	0	2310	3200	890	72.2%	To date we have paid for the National Association of Local Council's annual subscription.
4190	Training - staff	945	945	3500	2555	27.0%	2 ground staff and 1 administration officer have attended a two day first aid course. Two more staff due to attend in the Autumn.
4195	Training - councillors	0	0	150	150	0.0%	
	<i>Central Administration Indirect Expenditure</i>	3977	12708	39300	26592	32.3%	
	Net Income over Expenditure	(3,047)	182034	352918	170884		
200	Allotments - Glebe Park						
1200	Rent - Allotments	4	4	1250	1246	0.3%	Annual allotment rent emails went out w/c 21 July and payments are due by the end of September.
	Allotments - Glebe Park Income	4	4	1250	1246	0.3%	
4185	Subscriptions	0	0	70	70	0.0%	Annual bill due later in the financial year.
4200	Maintenance	0	0	500	500	0.0%	
4210	Water	12	44	150	106	29.2%	
4220	Lease Rent - Allotment Site	0	0	400	400	0.0%	Annual bill due later in the financial year.

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4230	Waste removal	0	0	650	650	0.0%	
4240	Miscellaneous	0	139	0	(139)	0.0%	This relates to keys being procured for new allotment holders (reduced sizes require more keys as 1 full allotment usually changes to 4 quarter allotments). We also paid for a land search recently.
	<i>Allotments - Glebe Park Indirect Expenditure</i>	12	183	1770	1587	10.3%	
	Net Income over Expenditure	(8)	(179)	(520)	(341)		
300	Balderton Lake						
1300	Rent Angling	0	0	2000	2000	0.0%	Annual bill due.
	Balderton Lake Income	0	0	2000	2000	0.0%	
4200	Maintenance	290	621	3500	2879	17.8%	
4300	Improvements	0	0	12000	12000	0.0%	This work is due to commence.
4310	Security	0	767	2000	1233	38.3%	As we have changed the opening and closing arrangements, we envisage there will be no more expenditure on this cost code this year.
	<i>Balderton Lake Indirect Expenditure</i>	290	1388	17500	16112	7.9%	
	Net Income over Expenditure	(290)	(1,388)	(15,500)	(14,112)		
400	Balderton Village Centre						
1400	Regular Hirers	995	2221	10500	8279	21.2%	
1410	Ad Hoc Hirers	894	10139	15750	5611	64.4%	Our marketing and price reductions have led to increase bookings. If booking continue to come in at the rate they have done so far this year, income will be well over what we forecast.
1420	Dance School Rent	413	1238	6150	4913	20.1%	
1430	Dance School Recharges	275	275	0	(275)	0.0%	
1450	Bar Rent	173	433	0	(433)	0.0%	This was omitted from the budget in error. I forecast income of £2500 this financial year.
	<i>Balderton Village Centre Income Total</i>	2749	14306	32400	18094	44.2%	
4200	Maintenance	80	365	5500	5135	6.6%	
4201	Building Safety & Security	617	930	4500	3570	20.7%	
4202	Building Equipment	0	29	1500	1471	1.9%	
4210	Water	64	184	600	416	30.7%	
4230	Waste removal	138	413	1750	1337	23.6%	

Code	Description	Actual June	Actual Year to date	Current Annual Budget	Variance from annual total	% Spent	Notes
4310	Security	296	546	2500	1954	21.8%	
4400	Cleaning contract	570	1105	7000	5895	15.8%	
4405	Cleaning materials	7	233	800	567	29.1%	
4415	Licences (entertainment, PPL/PRS)	0	0	500	500	0.0%	Annual bill due later in the financial year.
4420	Sanitary services	0	0	210	210	0.0%	Annual bill due later in the financial year.
4430	Upgrades/replacements/one off	21	200	7500	7300	2.7%	Electrical works have just been completed and the invoice has not been received yet. The access audit work will need much of this budget line.
4435	Utilities - electricity	1202	2198	14000	11802	15.7%	
4440	Utilities - gas	175	358	4000	3642	8.9%	
4450	Loan Repayments	0	6477	12954	6477	50.0%	Loan is paid in 2 instalments each year.
4520	Business rates	150	450	1500	1050	30.0%	
	<i>Balderton Village Centre Indirect Expenditure</i>	3320	13488	64814	51326	20.8%	
	Net Income over Expenditure	(570)	818	(32,414)	(33,232)		
500	Cemetery						
1500	Burial - grave	1188	2178	9000	6822	24.2%	
1510	Burial - cremation	0	362	4650	4288	7.8%	Income from cremations has been low this quarter.
1520	Memorial applications	741	741	4650	3909	15.9%	Income from memorial applications has been low this quarter.
1530	Memorial benches/trees	0	0	450	450	0.0%	Procured every 6 months. Next bench order will be place in October.
1540	Cemetery Administration Fee	45	90	0	(90)	0.0%	
	<i>Cemetery Income Total</i>	1974	3371	18750	15379	18.0%	
4210	Water	9	28	150	122	18.4%	
4230	Waste removal	79	236	1000	764	23.6%	
4500	ICCM membership	0	105	100	(5)	105.0%	Annual bill has been paid.
4520	Business rates	49	158	700	542	22.5%	
4525	Grounds Maintenance Contractor	0	0	375	375	0.0%	
4530	Misc. cemetery expenditure	0	0	1500	1500	0.0%	
	<i>Cemetery Indirect Expenditure</i>	137	527	3825	3298	13.8%	
	Net Income over Expenditure	1837	2844	14925	12081		
600	Events						
1100	Grants Received	0	750	0	(750)	0.0%	Cllr Buxton applied for funding for the Veterans VE Day celebration held in May.

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	<i>Events Income Total</i>	0	750	0	(750)		
4610	Small events	458	458	100	(358)	458.1%	VE day event. Grant funding covered the cost of this.
4620	Remembrance Sunday	0	0	1000	1000	0.0%	Fees payable during November each year.
	<i>Events Indirect Expenditure</i>	458	458	1100	642	41.6%	
	Net Income over Expenditure	(458)	292	(1,100)	(1,392)		
700	Grounds Maintenance						
1700	Rent -Bowls	0	0	1900	1900	0.0%	Annual invoice payment due in quarter 2.
1710	Rent - Cricket	0	0	2150	2150	0.0%	Annual invoice payment due in quarter 2.
1720	Rent - Football	0	0	5300	5300	0.0%	Annual invoice payment due in quarter 2.
	<i>Grounds Maintenance Income Total</i>	0	0	9350	9350	0.0%	
4112	Insurance - Vehicles	0	1048	1150	102	91.1%	Annual bill has been paid.
4115	Insurance - machinery	0	750	750	0	100.0%	Annual bill has been paid.
4211	Water - Sports	29	84	400	316	21.0%	
4230	Waste removal	360	360	0	(360)	0.0%	Skip due to be paid for.
4310	Security	0	1621	0	(1,621)	0.0%	A further invoice for just over £1000 is due. The main gate had not been working for 10+ years, repairs are underway.
4525	Grounds Maintenance Contractor	0	0	125	125	0.0%	
4700	Dog waste collection	0	0	6800	6800	0.0%	Bills due later in the financial year.
4705	Dog bins	0	0	1200	1200	0.0%	Dog bin audit will be conducted soon and the worst bins will be replaced after grass cutting season has ended.
4710	Equipment Repairs	0	17	2500	2483	0.7%	
4715	Equipment New / Replacement	0	6	2000	1994	0.3%	
4720	Fuel	208	611	2600	1989	23.5%	
4725	Miscellaneous grounds maintenance	75	191	1000	809	19.1%	
4730	Planting materials	184	184	500	316	36.8%	Window boxes and planter on London Road tend to be planted twice a year.
4735	Play equipment new/replacement	0	0	1000	1000	0.0%	
4740	Play equipment repairs/inspect	0	0	1200	1200	0.0%	Annual bill due later in the financial year.
4745	Tool hire	0	0	250	250	0.0%	
4750	Tree surveys and maintenance	0	0	3500	3500	0.0%	Tree surveys due to be procured soon.
4755	Turf maintenance	644	644	1500	857	42.9%	One invoice so far - weed control on playing field.
4760	Sports specific expenditure	395	439	5000	4561	8.8%	
4765	Vandalism repairs	65	65	1000	935	6.5%	
4770	Vehicles - Truck maintenance	0	(17)	2250	2267	(0.7%)	
4775	Vehicles - Tractor maintenance	34	84	1700	1616	4.9%	

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4777	Mower/Strimmer costs	0	60	1000	940	6.0%	
4780	Vehicles - tax	0	0	370	370	0.0%	Annual bill due later in the financial year.
4785	Uniforms & PPE	0	295	1250	955	23.6%	
4890	Defibrillators-Maintenance	0	0	500	500	0.0%	
4895	Defibrillators-Replacement/New	278	278	0	(278)	0.0%	This invoice was for the electrical work to get power to the Heron Way carpark defibrillator.
	<i>Grounds Maintenance Indirect Expenditure</i>	2272	6719	39545	32826	17.0%	
	Net Income over Expenditure	(2,272)	(6,719)	(30,195)	(23,476)		
800	Human Resources						
4000	Wages	19321	61024	285000	223976	21.4%	
	<i>Human Resources Indirect Expenditure</i>	19321	61024	285000	223976	21.4%	
	Net Expenditure	(19,321)	(61,024)	(285,000)	(223,976)		
900	St Giles Church						
4900	Churchyard repairs	0	0	5000	5000	0.0%	Work due to commence once we have the faculty from the diocese.
	<i>St Giles Church Indirect Expenditure</i>	0	0	5000	5000	0.0%	
	Net Expenditure	0	0	(5,000)	(5,000)		
950	Projects						
4306	Village Trail expenditure	292	1300	0	(1,300)	0.0%	
	<i>Projects Indirect Expenditure</i>	292	1300	0	(1,300)		
	Net Expenditure	(292)	(1,300)	0	1300		
	Grand Totals						
	Income	5657	213173	455968	242795	46.8%	
	Expenditure	30078	97795	457854	360059	21.4%	
	Net Income over Expenditure	(24,420)	115378	(1,886)	(117,264)		

Source: Rialtas Income & Expenditure by Budget Heading Cost Centre Report 30/06/2025